KWAZULU-NATAL
SHARKS BOARD
Maritime Centre of Excellence

**SUPPLY CHAIN MANAGEMENT**

**Telephone 031 566 0430 Fax 086 457 6061 email: kwanele@shark.co.za**

## REQUEST FOR QUOTATION (RFQ)

ENQUIRIES: **S Dlamuka**

To:

Tel:

Email:

Attention**:**

You are hereby invited to a submit quotation for the supply and delivery of the following **item/ service** to the KZN Sharks Board (KZNSB).

| ITEM | DESCRIPTION | QTY |
|---|---|---|
| 01. | **Please quote, complete and sign the attached standard bidding documents** | **See attached Specification** |
| 02. | **Submit Original and valid Tax Clearance Certificate** | |
| 03. | **Submit Original or copy BEE Certificate** | |
| 04. | **Proof of Treasury Central Supplier Database registration and Supplier number** | |
| 05. | **Companies and Intellectual Property Commission (CIPC)** | |

**CLOSING DATE: 20/06/2025** **CLOSING TIME: 11:00**

Please submit your quotation on the Organisation's quotation form attached hereunder, and clearly indicate the delivery period and validity period of your quotation. Please also clearly indicate whether your price includes or excludes VAT. (***You may claim VAT only if you are a VAT vendor, please provide VAT NUMBER***.)

This service is required at 1a Herrwood Drive, Umhlanga Rocks (DELIVERY ADDRESS) on the____ _____DELIVERY DATE

**TERMS AND CONDITIONS**:

- If a Supplier fails to deliver any or all goods, or a service provider fails to perform the required services within the period specified in the Order/Contract, the KZNSB may as a penalty deduct from the Order/Contract price a sum of the delayed goods or unperformed services, or terminate the contract in part or in whole.

- The Organisation's quotation form must be completed in detail, signed by the bidder and bear the signature of witnesses, and be forwarded to the KwaZulu Natal Sharks Board CFO Division. Failure to comply with these requirements may result in the quotation being disregarded.

Yours faithfully

NAME:__Siphesihle Masuku _____ SIGNATURE: _____ DATE: 12/06/2025

1. ITEM REQUIRED: **QUOTATION ENQUIRY NO: 6410-ZNQ-CORP-25**

| DESCRIPTION | QUANTITY | UNIT PRICE | TOTAL PRICE |
|---|---|---|---|
| Transporting and disposal of used fluorescent tubes.<br><br>NB: See attached specification. | | | |
| For all specification enquiries you can contact:<br>Name: **Nontobeko Mhlongo**<br>Tel**:** 031 566 0406<br>Email: nontobeko@shark.co.za | | | |
| **Total** | | | |

1. The bidder must be registered with Treasury Central Supplier Database.(CSD)
2. The guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annexure C, D and E) is accessible on http://www.thdti.gov.za/industrialdevelopment/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time in order to substantiate the declaration made in paragraph (c) of the Local content declaration (REFER TO ANNEXB OF SATS 1286:2011).** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D, and E with the actual values for the duration of the contract.
3. The bidder must provide original Tax Clearance Certificate, unless the KwaZulu – Natal Sharks Board is in possession of a valid one.

3.1 Bidders / service providers are required to submit together with their bids / quotations an original and valid B-BBEE Status Level Verification Certificates or certified copies thereof to substantiate their B-BBEE rating claims. B-BBEE Verification certificates are valid only if issued by a verification agency accredited by either SANNAS and / or IRBA

3.2 In terms of the Generic Code of Good Practice, an enterprise with annual total revenue of R5 million or less qualifies as an Emerging Micro Enterprise. EMEs are deemed to have a B-BBEE status of “level four (4) contributor”. Evidence of such qualification must be a certificate issued by **a registered Auditor, Accounting Officer as defined in Section 60(4) of the Close Corporation Act No 69 of 1984** or an accredited verification agency.

3.3 A verification certificate is only valid for 12 months.

4. The bidder quotation should clearly indicate the validity period.
5. Quotations must be fully completed in all respect and it is strictly essential.
6. Please confirm that your banking details are still the same. If these have changed, please submit a new application form with a bank stamp.
7. Practice note for Financial Management No. 3 of 2006 (Amendment 4 of 2010) Paragraph 3.2 (b) & (c)
   - The Accounting Officer/ Authority must settle all payments due to creditors within 30 days from receipts of an invoice unless determined otherwise in a contract or other agreement.

- The Accounting Officer/ Authority must make no payments no earlier than necessary, avoid prepayments for goods and services unless required by contractual arrangements and accept discounts to effect early payments.

8. Quotations are to be evaluated in accordance with new Preferential Procurement Policy frame works that are promulgated by National Treasury and KwaZulu – Natal Provincial Treasury.
9. The **80/20** Specific goals point system to be used for all procurement **up to a R 50 000 000.00 (VAT included)**

**NB: Please provide the CSD supplier number which is on the Treasury letter head. Failure to comply you will be automatically be disqualified.**

**NB: Please confirm the availability of stock and the delivery date when submitting the quotation.**

**SUB TOTAL:……**

**VAT:……..**

**TOTAL:……..**

**Name of Company……..**

**Authorized Signature……..**

**Name of Representative……**

**Designation……**

**Date……**

**CSD NO……..**

COMPANY STAMP