



APPOINTMENT OF A SERVICE PROVIDER TO CREATIVELY PRODUCE A 30 MINUTE EDUCATIONAL AND ENTERTAINING AUDIO-VISUAL PRESENTATION FOR THE KWAZULU-NATAL SHARKS BOARD MARITIME CENTRE OF EXCELLENCE.

Notification of Tender

The KwaZulu-Natal Sharks Board Maritime Centre of Excellence invites tenders for the following:

Description	Tender No.	Compulsory Briefing Date	Tender Closing Date	Tender Closing Time
30Minute Educational & Entertaining AV Presentation. Evaluation will be on functionality and 80/20-point system.	ZNT22/23KZNSB04	03 November 2022	18 November 2022	11h00

- A compulsory briefing session with the representatives of the KwaZulu-Natal Sharks Board will take place at the Board Room, 1a Herrwood Drive uMhlanga Rocks at 11:00 am.
- Tenders should provide Tax Clearance Certificate with Pin
- Proof of registration with National Treasury Central Supplier Database. NB proof to be printed from NT website.
- All Supply Chain Management inquiries must be addressed to Mr. S. Mzelemu on 031 566 0422 E-mail: mzelemu@shark.co.za and all Technical queries to Mr. Ntando Canca on 031 566 0461 E-mail: ntando@shark.co.za.
- Telegraphic, telephonic, telex, facsimile and late tenders will not be accepted.

Criteria	Maximum points
<ul style="list-style-type: none"> ❖ Experience in providing Audio Visual and filming which includes animation services. Four (4) written letters in a company letterhead not older than five years. ❖ 20 points= 4 letters ❖ 15 points = 3 letters ❖ 10 points= 2 letters ❖ 05 points = 1 letter 	20
<ul style="list-style-type: none"> ❖ A comprehensive CV of Team Leader with relevant experience in providing Audio Visual and filming which includes animation services ❖ 3 years' experience= 20 points ❖ 2 years' experience=15 points ❖ 1year experience= 10 points ❖ Less than 1 year= 0 points 	20
<ul style="list-style-type: none"> ❖ Portfolio of Evidence with at least two Audio Visual Presentations (ADP). Provided as a USB/CD. ❖ 2 ADP= 20 points ❖ 1 ADP= 10 points ❖ 0 ADP= 0 points 	20
<ul style="list-style-type: none"> ❖ Plan of Approach/Methodology – To include time frame, story line or approach. ❖ AVP Concept = 10 points ❖ Project Plan= 5 points ❖ Methodology= 5 points 	20
<ul style="list-style-type: none"> ❖ Location of office 	20
<ul style="list-style-type: none"> ❖ Durban: 20 points ❖ KZN: 10 points ❖ Outside of KZN: 5 points 	
TOTAL	100

1. A bidder that scores less than **(80) of the 100** points allocated in respect of "functionality" will be regarded as submitting a non-responsive bid and will be disqualified and therefore will not be considered for the last phase of evaluation, where the successful bidders will be scored on price and BBBEE status.

- **Bids Documents Available at KwaZulu – Natal Sharks Board, 1a Herrwood Drive, Umhlanga.**
- **Submission of Bids: Sealed envelopes clearly marked with the relevant bid number, closing date and time and Bidders name must be deposited into the bid box at the Sharks Board premises at the Ground Floor, 1a Herrwood Drive Mhlanga, 4320.**
- **NB: A non – refundable deposit of R300.00 for the tender document is payable into KwaZulu – Natal Sharks Board bank account as mentioned below with reference “Tender”. The tender document will be available 28 October 2022 and may be collected upon producing proof of payment (deposit slip: no cash will be accepted)**
- **The Banking details are as follows: Bank: ABSA, Account Number 1012341080, Account Holder: KZN Sharks Board, Branch: La Lucia Ridge.**
- **An original valid Tax Clearance Certificate and valid B-BBEE Status Level Verification Certificate must accompany the bid.**
- **Tender documents will not be issued on the date of the briefing.**