



K W A Z U L U - N A T A L  
**SHARKS BOARD**  
Maritime Centre of Excellence

SUPPLY CHAIN MANAGEMENT

Telephone 031 566 0427 Fax 086 606 2614 email: siyethemba@shark.co.za

REQUEST FOR QUOTATION (RFQ)

ENQUIRIES: Mr S Dlamini

To:

Telephone:

Email address:

Attention:

You are hereby invited to submit quotation for the supply and delivery of the following item/ service to the KZN Sharks Board (KZNSB).

ITEM	DESCRIPTION	QTY
01.	Please quote, complete and sign the attached standard bidding documents	See attached Specification
02.	Submit Original and valid Tax Clearance Certificate	
03.	Submit Original or a Certified copy BEE Certificate	
04.	Proof of Treasury Central Supplier Database registration and Supplier number	
05.	Bank letter not older than 3 months	

CLOSING DATE: 26/02/2018

CLOSING TIME: 11:00am

Please submit your quotation on the Organisation's quotation form attached hereunder, and clearly indicate the delivery period and validity period of your quotation. Please also clearly indicate whether your price includes or excludes VAT. (*You may claim VAT only if you are a VAT vendor, please provide VAT NUMBER.*)

This service is required at 1a Herrwood Drive, Umhlanga Rocks (DELIVERY ADDRESS) on the \_\_\_\_\_ DELIVERY DATE

**TERMS AND CONDITIONS:**

- If a Supplier fails to deliver any or all goods, or a service provider fails to perform the required services within the period specified in the Order/Contract, the KZNSB may as a penalty deduct from the Order/Contract price a sum of the delayed goods or unperformed services or terminate the contract in part or in whole.
- The Organisation's quotation form must be completed in detail, signed by the bidder and bear the signature of witnesses, and be forwarded to the KwaZulu Natal Sharks Board CFO Division. Failure to comply with these requirements may result in the quotation being disregarded.

Yours faithfully

NAME: Siyethemba Dlamini \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: 20/02/2018

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
<p><u>A service provider to Repair and Complete refurbishment to two boat trailer at Kwazulu Natal Sharks Board Maritime centre, 1A herrwood Drive, uMhlanga Rocks</u></p> <p><u>Specification</u></p> <ul style="list-style-type: none"> <li><u>Repair and Complete refurbishment to two boat trailers</u></li> </ul> <p><u>NB: Please see the specification attached</u></p> <p><u>For all Administration Enquiries, you can contact:</u></p> <p>Name: Siyethemba Dlamini  Tel: 031 566 0400/0427  Email: <a href="mailto:siyethemba@shark.co.za">siyethemba@shark.co.za</a></p>	02		

1. The bidder must be registered with Treasury Central Supplier Database. (CSD)
2. The bidder must provide original Tax Clearance Certificate, unless the KwaZulu – Natal Sharks Board is in possession of a valid one.
- 3.1 Bidders / service providers are required to submit together with their bids / quotations an original and valid B-BBEE Status Level Verification Certificates or certified copies thereof to substantiate their B-BBEE rating claims. B-BBEE Verification certificates are valid only if issued by a verification agency accredited by either SANNAS and / or IRBA
- 3.2 In terms of the Generic Code of Good Practice, an enterprise with annual total revenue of R5 million or less qualifies as an Emerging Micro Enterprise. EMEs are deemed to have a B-BBEE status of "level four (4) contributor". Evidence of such qualification must be a certificate issued by a **registered Auditor, Accounting Officer as defined in Section 60(4) of the Close Corporation Act No 69 of 1984** or an accredited verification agency.
- 3.3 A verification certificate is only valid for 12 months.
4. The bidder quotation should clearly indicate the validity period.
5. Quotations must be fully completed in all respect and it is strictly essential.
6. Please confirm that your banking details are still the same. If these have changed, please submit a new application form with a bank stamp.
7. Practice note for Financial Management No. 3 of 2006 (Amendment 4 of 2010) Paragraph 3.2 (b) & (c)
  - The Accounting Officer/ Authority must settle all payments due to creditors within 30 days from receipts of an invoice unless determined otherwise in a contract or other agreement.
  - The Accounting Officer/ Authority must make no payments no earlier than necessary, avoid prepayments for goods and services unless required by contractual arrangements and accept discounts to effect early payments.
8. Quotations are to be evaluated in accordance with new Preferential Procurement Policy frame works that are promulgated by National Treasury and KwaZulu – Natal Provincial Treasury.

9. The 80/20 preference point system to be used for all procurement up to a R 50 000 000.00 (VAT included)

**NB: Please provide the CSD supplier number which is on the Treasury letter head. Failure to comply you will be automatically be disqualified.**

**NB: Please confirm the availability of stock and the delivery date when submitting the quotation.**

SUB TOTAL:.....

VAT:.....

TOTAL:.....

Name of Company.....

Authorized Signature.....

Name of Representative.....

Designation.....

Date.....

CSD NO.....

COMPANY STAMP

## Specifications for refurbishment to Zinkwazi boat trailer NUR 3218

The trailer is presently in use and station at the Zinkwazi base of the North Coast. The work required is as follows:

1. Remove the existing keel roller track and construct new as the replacement using similar/same materials and must be welded on the same from the rear chassy to front.
2. The 02-Hitch up keel rollers x 9 required fitted on 225mm diameter stainless steel lockable keel roller shafts / shaft.
3. Remove existing mounting brackets for tow hitch and grind away excess weld preparing for the fitment of slide and bolted on heavy duty tow hitch.
4. Manufacture two new bearers channels to 1.3m length and 90mm width and must be removable and adjustable height, frame to be bolted on with high quality high tensile with nylock nuts. Only meranti timber recommended for bearers and must be covered with suitable trailer felt.
5. Whole trailer to be sandblasted and acid wash where necessary and the hot dip galvanised.
6. Remove and re-construct the adjustable v-block bracket and replace block with the same.
7. Trailer to be reassembled using new high quality s/steel bolts, washers and nut and use high tensile bolt and nut as well as washers where necessary, 2 pulley wheels and heavy duty tow- hitch will be provided
8. Fit the supply trailer axle to correct position to allow drainage of wheel drums, spring cradles and springs.
9. Fit new stainless steel cables for braking system and make the adjustments where necessary.
10. Manufacture supporting structure for the pulley wheel for winching with 100mm x 50mm channel iron at 750mm high and must be welded on.

## Specifications for refurbishment to N/Coast spare boat trailer NUR 3078

The trailer is presently in use and station at the north coast base of the Umhlanga rocks. The work required is as follows:

1. Remove the existing removable keel roller bracket system and construct new keel roller track for the replacement and must be constructed with 5mm angle iron and must be welded from the rear chassy to front.
2. The 02-Hitch up keel rollers x 9 required fitted on 225mm diameter stainless steel lockable keel roller shafts / shaft.
3. Remove existing mounting brackets for tow hitch and grind away excess weld preparing for the fitment of slide and bolted on heavy duty tow hitch.
4. Manufacture two new bearers channels to 1.3m length, removable and adjustable height, frame to be bolted on with high quality high tensile with nylock nuts. Only meranti timber recommended for bearers and must be covered with suitable trailer felt.
5. Whole trailer to be sandblasted and acid wash where necessary and the hot dip galvanised.
6. Remove and re-construct the adjustable v-block bracket and replace block with the same.
7. Trailer to be reassembled using new high quality s/steel bolts, washers and nut and use high tensile bolt and nut as well as washers where necessary, 2 pulley wheels and heavy duty tow- hitch will be provided
8. Fit the supply trailer axle to correct position to allow drainage of wheel drums, spring cradles and springs.
9. Fit new stainless steel cables for braking system and make adjustments where necessary.
10. Manufacture the supporting structure for the pulley wheel for winching with 100mm x 50mm channel iron at 750mm high and must be welded on.

