



APPOINTMENT OF SERVICE PROVIDER TO PROVIDE INTERNAL AUDIT SERVICES FOR THE KWAZULU-NATAL SHARKS BOARD MARITIME CENTRE OF EXCELLENCE FOR A PERIOD OF 36 MONTHS

Notification of Tender

The KwaZulu-Natal Sharks Board Maritime Centre of Excellence invites tenders for the following:

Description	Tender No.	Compulsory Briefing Date	Tender Closing Date	Tender Closing Time
Service Provider to Provide Internal Audit Service for a period of 36 months. Evaluation will be on functionality and 80/20-point system.	ZNT17/18KZNSB07	13 March 2018	22 March 2018	11h00

- A compulsory briefing session with the representatives of the KwaZulu-Natal Sharks Board will take place at the Board Room, 1a Herrwood Drive uMhlanga Rocks at 11:00 am.
- Tenders should provide company registration certificate.
- Tenders should provide an accreditation of the team of internal auditors assigned to this project by the Institute of Internal Auditors South Africa (IIASA) (NB: the accreditation certificates must be valid and certified).
- Proof of banking details.
- Tenders should also provide one (1) original bound proposal and four (4) copies.
- All Supply Chain Management inquiries must be addressed to Mr S. Mzelemu on 031 566 0422 E-mail: mzelemu@shark.co.za and all Technical queries to Mrs. Bongiwe Majola on 031 566 0463 E-mail: bongiwe@shark.co.za.
- Telegraphic, telephonic, telex, facsimile and late tenders will not be accepted.

No	Standard	COMPONENT	Points
1	Industry Knowledge & Resources	Previous experience in the field of Public Audit, Internal Audit and Risk with extensive knowledge of PFMA, Treasury Regulations. – on the assignment. CV(s) of Internal Audit and Risk team with appropriate qualifications to be attached to tender proposal.	50
		a) Partner = 10 points (maximum).	
		i. Partner with more than or equal to 10 years' post article experience = 10 points .	
		ii. Partner with more than or equal to 7 years but less than 10 years' post article experience = 5 points .	
		b) Specialist (IT) = 5 points (maximum).	
		i. Specialist (IT) with more than or equal to 5 years' post article experience = 5 points .	
		ii. Specialist (IT) with more than or equal to 3 years but less than 5 years' post article experience = 3 points .	
		c) Risk Management Specialist = 5 points (maximum).	
		i. Risk Management Specialist with more than or equal to 5 years' post article experience = 5 points .	
		ii. Risk Management Specialist with more than or equal to 3 years but less than 5 years' post article experience = 3 points	
		d) Internal Auditors) = 10 points (maximum)	
		i. Internal Auditors with more than or equal to 5 years' post article experience (Minimum of three CV's will be evaluated) = 10 points	
		ii. Internal Auditors with more than or equal to 3 years but less than 5 years' post article experience (Minimum of three CV's will be evaluated) = 5 points	
		e) Manager/Supervisor = 20 points (maximum).	
		i. Manager/Supervisor with more than or equal to 7 years' post article experience (Minimum of two CV's will be evaluated) = 20 points	
		ii. Manager/Supervisor with more than or equal to 5 years but less than 7 years' post article experience (Minimum of two CV's will be evaluated) = 10 points	

2	Performance standards	Quality assurance tools of the tenderer. Tenderers must submit the following below with their proposals:	20
		Audit methodology which has undergone Quality Assurance by IIA and Risk Management framework = 20 points	
		Audit methodology which has not undergone Quality Assurance by IIA and Risk Management framework = 10 points	
3	Accreditation	Accreditation of the team of Internal auditors assigned to this project with the Institute of Internal Auditors. Proof of accreditation to be submitted.	15
		Registration with (IIA, SAICA, ACFE, IRMSA & ISACA) = 15 points	
		Registration with (IIA, SAICA and ISACA) = 9 points	
		Registration with (IIA and SAICA) = 6 points	
4	References	Capacity to provide internal audit services and risk services. Bidders are required to provide a list of references of public sector experience with contact details. (attach reference letters, not a list)	15
		2 Reference provided = 3 Points	
		3 References provided = 5 Points	
		4 References provided = 10 Points	
		5 References provided = 15 Points	
	TOTAL		100

- A bidder that scores less than **(70) of the 100** points allocated in respect of "functionality" will be regarded as submitting a non-responsive bid and will be disqualified and therefore will not be considered for the last phase of evaluation, where the successful bidders will be scored on price and BBEE status.
- **Bids Documents Available at KwaZulu – Natal Sharks Board, 1a Herrwood Drive, Umhlanga.**
- **Submission of Bids: Sealed envelopes clearly marked with the relevant bid number, closing date and time and Bidders name must be deposited into the bid box at the Sharks Board premises at the Ground Floor, 1a Herrwood Drive Mhlanga, 4320.**
- **NB: A non – refundable deposit of R300.00 for the tender document is payable into KwaZulu – Natal Sharks Board bank account as mentioned below with reference “Tender”. The tender document will be available 07 March 2018 and may be collected upon producing proof of payment (deposit slip: no cash will be accepted)**
- **The Banking details are as follows: Bank: ABSA, Account Number 1012341080, Account Holder: KZN Sharks Board, Branch: La Lucia Ridge.**
- **An original valid Tax Clearance Certificate and original or certified copy of valid B-BBEE Status Level Verification Certificate must accompany the bid.**
- **Proof of National Treasury Central Supplier Database registration and supplier number must accompany the bid**
- **Tender Documents will not be sold/collected on the briefing day.**