



**APPOINTMENT OF SERVICE PROVIDER TO SUPPLY, MAINTAIN AND SUPPORT THE USE OF THREE
MULTIFUNCTION PHOTOCOPIERS FOR THE KWAZULU-NATAL SHARKS BOARD MARITIME CENTRE OF EXCELLENCE
FOR A PERIOD OF 36 MONTHS**

Notification of Tender

The KwaZulu-Natal Sharks Board Maritime Centre of Excellence invites tenders for the following:

Description	Tender No.	Compulsory Briefing Date	Tender Closing Date	Tender Closing Time
Service Provider to Supply, Maintain and Support three Multifunction Photocopiers. Evaluation will be on functionality and 80/20 point system.	ZNT17/18KZNSB01	04 September 2017	18 September 2017	11h00

- A compulsory briefing session with the representatives of the KwaZulu-Natal Sharks Board will take place at the Board Room, 1a Herrwood Drive uMhlanga Rocks at 11:00 am.
- Tenders should provide 3 verifiable references.
- Tenders should also provide one (1) original bound proposal and four (4) copies.
- All Supply Chain Management inquiries must be addressed to Mr S. Mzelemu on 031 566 0422 E-mail: mzelemu@shark.co.za and all Technical queries to Mr Malusi Hlengwa on 031 566 0449 E-mail: malusi@shark.co.za.
- Telegraphic, telephonic, telex, facsimile and late tenders will not be accepted.

NO	GUIDELINE FOR CRITERIA	WEIGHT
1.	Experience in providing similar services, three (3) written letters from previous clients.	60
	Three or more letters confirming supply, maintenance and support of multifunction photocopiers. Max 60 points Two letters: 40 points One letter: 20 points No letters: 0 points	
2.	Location of head office	40
	Durban: 40 points KZN: 20 points Outside KZN: 10 points	
	TOTAL	100

- A bidder that scores less than **(70) of the 100** points allocated in respect of "functionality" will be regarded as submitting a non-responsive bid and will be disqualified and therefore will not be considered for the last phase of evaluation, where the successful bidders will be scored on price and BBEE status.
- **Bids Documents Available at KwaZulu – Natal Sharks Board, 1a Herrwood Drive, Umhlanga.**
- **Submission of Bids: Sealed envelopes clearly marked with the relevant bid number, closing date and time and Bidders name must be deposited into the bid box at the Sharks Board premises at the Ground Floor, 1a Herrwood Drive Mhlanga, 4320.**
- **NB: A non – refundable deposit of R300.00 for the tender document is payable into KwaZulu – Natal Sharks Board bank account as mentioned below with reference “Tender”. The tender document will be available 29 August 2017 and may be collected upon producing proof of payment (deposit slip: no cash will be accepted)**
- **The Banking details are as follows: Bank: ABSA, Account Number 1012341080, Account Holder: KZN Sharks Board, Branch: La Lucia Ridge.**
- **An original valid Tax Clearance Certificate and original or certified copy of valid B-BBEE Status Level Verification Certificate must accompany the bid.**
- **Proof of National Treasury Central Supplier Database registration and supplier number must accompany the bid**