



SUPPLY CHAIN MANAGEMENT

Telephone 031 566 0427 Fax 086 457 6061 email: siyethemba@shark.com

REQUEST FOR QUOTATION (RFQ)

ENQUIRIES: Mr S Dlamini

To:

Tel:

Email:

Attention:

You are hereby invited to submit a quotation for the supply and delivery of the following **item/ service** to the KZN Sharks Board (KZNSB).

ITEM	DESCRIPTION	QTY
01.	Please quote, complete and sign the attached standard bidding documents	See attached Specification
02.	Submit Original and valid Tax Clearance Certificate	
03.	Submit Original or copy BEE Certificate	
04.	Proof of Treasury Central Supplier Database registration and Supplier number	
05.	Bank letter not older than 3 months	
06.	SBD6.2 100% For Local Production and Content	

CLOSING DATE: 10/12/2020

CLOSING TIME: 11:00am

Please submit your quotation on the Organisation's quotation form attached hereunder, and clearly indicate the delivery period and validity period of your quotation. Please also clearly indicate whether your price includes or excludes VAT. (**You may claim VAT only if you are a VAT vendor, please provide VAT NUMBER.**)

This service is required at 1a Herwood Drive, Umhlanga Rocks (DELIVERY ADDRESS) on the _____ DELIVERY DATE

TERMS AND CONDITIONS:

- If a Supplier fails to deliver any or all goods, or a service provider fails to perform the required services within the period specified in the Order/Contract, the KZNSB may as a penalty deduct from the Order/Contract price a sum of the delayed goods or unperformed services, or terminate the contract in part or in whole.
- The Organisation's quotation form must be completed in detail, signed by the bidder and bear the signature of witnesses, and be forwarded to the KwaZulu Natal Sharks Board CFO Division. Failure to comply with these requirements may result in the quotation being disregarded.

Yours faithfully

NAME: Siyethemba Dlamini _____ SIGNATURE: _____ DATE: 04/12/2020

DESCRIPTION	UNIT PRICE	TOTAL PRICE
<p><u>A Commercial dive company to assist the KZN Sharks Board.</u></p> <p><u>Specification</u></p> <ul style="list-style-type: none"> • Appoint a commercial dive company to assist the KZN Sharks Board with both Research and Operations diving. • Please write the total price you are going to charge us for the whole projects <p><u>NB: Please see the specification attached</u></p> <p><u>For all specification, Enquiries, you can contact:</u></p> <p>Name: Matt Dicken</p> <p>Tel: 031 566 0400/0420</p> <p>Email: matt@shark.co.za</p> <p><u>For all Administration Enquiries, you can contact:</u></p> <p>Name: Siyethemba Dlamini</p> <p>Tel: 031 566 0400/0427</p> <p>Email: siyethemba@shark.co.za</p>		

1. The bidder must be registered with **Treasury Central Supplier Database.(CSD)**
2. The guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annexure C, D and E) is accessible on <http://www.thdti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time in order to substantiate the declaration made in paragraph (c) of the Local content declaration (REFER TO ANNEXB OF SATS 1286:2011).** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D, and E with the actual values for the duration of the contract.
3. The bidder must provide original Tax Clearance Certificate, unless the KwaZulu – Natal Sharks Board is in possession of a valid one.
 - 3.1 Bidders / service providers are required to submit together with their bids / quotations an original and valid B-BBEE Status Level Verification Certificates or certified copies thereof to substantiate their B-BBEE rating claims. B-BBEE Verification certificates are valid only if issued by a verification agency accredited by either SANNAS and / or IRBA
 - 3.2 In terms of the Generic Code of Good Practice, an enterprise with annual total revenue of R5 million or less qualifies as an Emerging Micro Enterprise. EMEs are deemed to have a B-BBEE status of "level four (4) contributor". Evidence of such qualification must be a certificate issued by a **registered Auditor, Accounting**

Officer as defined in Section 60(4) of the Close Corporation Act No 69 of 1984 or an accredited verification agency.

- 3.3 A verification certificate is only valid for 12 months.
- 4. The bidder quotation should clearly indicate the validity period.
- 5. Quotations must be fully completed in all respect and it is strictly essential.
- 6. Please confirm that your banking details are still the same. If these have changed, please submit a new application form with a bank stamp.
- 7. Practice note for Financial Management No. 3 of 2006 (Amendment 4 of 2010) Paragraph 3.2 (b) & (c)
 - The Accounting Officer/ Authority must settle all payments due to creditors within 30 days from receipts of an invoice unless determined otherwise in a contract or other agreement.
 - The Accounting Officer/ Authority must make no payments no earlier than necessary, avoid prepayments for goods and services unless required by contractual arrangements and accept discounts to effect early payments.
- 8. Quotations are to be evaluated in accordance with new Preferential Procurement Policy frame works that are promulgated by National Treasury and KwaZulu – Natal Provincial Treasury.
- 9. The **80/20** preference point system to be used for all procurement **up to a R 50 000 000.00 (VAT included)**

NB: Please provide the CSD supplier number which is on the Treasury letter head. Failure to comply you will be automatically be disqualified.

NB: Please confirm the availability of stock and the delivery date when submitting the quotation.

SUB TOTAL:.....

VAT:.....

TOTAL:.....

Name of Company.....

Authorized Signature.....

Name of Representative.....

Designation.....

Date.....

KZNSB NO.....

COMPANY STAMP

Specification for Commercial Divers

Both the Research and Operations divisions at the KZNSB have on occasions the need to dive to install and retrieve both scientific as well as operational equipment. These dives need to abide by all relevant commercial dive regulations. These include, but are not limited to, the need to have a minimum dive team of four commercial class IV SCUBA divers (one of which must be a commercial class IV supervisor). We would like to appoint a diving company to assist with diving on six days and at six locations:

1. Richards bay (Dive 1)
2. Zinkwazi (Dive 2)
3. Hibberdene/Umtentweni (Dive 3)
4. Palm beach, T.O. strand and Mzamba (Dive 4)
5. Two unspecified locations between Richards Bay and Port Edward (Dive 5 and 6).

The first four dives are to locate a small piece of research equipment. The two unspecified dives are dives, which the Operations division may require at some point in the next 6-months to recover lost netting/anchors. All dives will be shallower than 25 meters and be on SCUBA. All dives will be conducted less than 700 m from the shoreline. All dives would be expected to take place sometime within the next 12-months (weather and water conditions dependent).

Please note that dives will be conducted from a Sharks Board Boat, using a Sharks board skipper and support staff. The appointed dive company would perform and be responsible for the following:

1. Provide two commercial Class IV divers and one Class IV commercial dive supervisor, The fourth or fifth person, as required will be from the KZNSB. Divers to be in-date and have all required certifications (including dive medicals)
2. Divers to provide own SCUBA equipment and transport to dive sites (including tanks)
3. Dive company to be responsible for all dive related documentation i.e. Health and Safety Spec, Hazard Identification and Risk Assessment, Notification to dive (i.e. the KZNSB is released from any dive related liability).
4. Dive company to meet all the legal requirements to perform a diving operation i.e. conform to all commercial diving regulations as listed in the Occupational Health and Safety Act