



K W A Z U L U - N A T A L  
**SHARKS BOARD**  
Maritime Centre of Excellence

SUPPLY CHAIN MANAGEMENT

Telephone 031 566 0427 Fax 086 606 2614 email: siyethemba@shark.co.za

REQUEST FOR QUOTATION (RFQ)

ENQUIRIES: Mr S Dlamini

To:

Telephone:

Email address:

Attention:

You are hereby invited to submit quotation for the supply and delivery of the following **item/ service** to the KZN Sharks Board (KZNSB).

ITEM	DESCRIPTION	QTY
01.	Please quote, complete and sign the attached standard bidding documents	See attached Specification
02.	Submit Original and valid Tax Clearance Certificate	
03.	Submit Original or a Certified copy BEE Certificate	
04.	Proof of Treasury Central Supplier Database registration and Supplier number	
05.	Bank letter not older than 3 months	

**CLOSING DATE: 02/02/2018**

**CLOSING TIME: 11:00am**

Please submit your quotation on the Organisation's quotation form attached hereunder, and clearly indicate the delivery period and validity period of your quotation. Please also clearly indicate whether your price includes or excludes VAT. (*You may claim VAT only if you are a VAT vendor, please provide VAT NUMBER.*)

This service is required at 1a Herrwood Drive, Umhlanga Rocks (DELIVERY ADDRESS) on the \_\_\_\_\_ DELIVERY DATE

**TERMS AND CONDITIONS:**

- If a Supplier fails to deliver any or all goods, or a service provider fails to perform the required services within the period specified in the Order/Contract, the KZNSB may as a penalty deduct from the Order/Contract price a sum of the delayed goods or unperformed services or terminate the contract in part or in whole.
- The Organisation's quotation form must be completed in detail, signed by the bidder and bear the signature of witnesses, and be forwarded to the KwaZulu Natal Sharks Board CFO Division. Failure to comply with these requirements may result in the quotation being disregarded.

Yours faithfully

NAME: Siyethemba Dlamini \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: 29/01/2018

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
<p><u>A service provider to <b>Repair and Complete Refurbishment of Ski-Boat Trailer</b> at Kwazulu Natal Sharks Board Maritime centre, 1A herrwood Drive, uMhlanga Rocks</u></p> <p><b><u>Specification</u></b></p> <p><b><u>Please see pages attached for specification</u></b></p> <p><u>For all Administration Enquiries, you can contact:</u></p> <p>Name: Siyethemba Dlamini</p> <p>Tel: 031 566 0400/0427</p> <p>Email: <a href="mailto:siyethemba@shark.co.za">siyethemba@shark.co.za</a></p>			

1. The bidder must be registered with Treasury Central Supplier Database. (CSD)
2. The bidder must provide original Tax Clearance Certificate, unless the KwaZulu – Natal Sharks Board is in possession of a valid one.
- 3.1 Bidders / service providers are required to submit together with their bids / quotations an original and valid B-BBEE Status Level Verification Certificates or certified copies thereof to substantiate their B-BBEE rating claims. B-BBEE Verification certificates are valid only if issued by a verification agency accredited by either SANNAS and / or IRBA
- 3.2 In terms of the Generic Code of Good Practice, an enterprise with annual total revenue of R5 million or less qualifies as an Emerging Micro Enterprise. EMEs are deemed to have a B-BBEE status of "level four (4) contributor". Evidence of such qualification must be a certificate issued by a **registered Auditor, Accounting Officer as defined in Section 60(4) of the Close Corporation Act No 69 of 1984** or an accredited verification agency.
- 3.3 A verification certificate is only valid for 12 months.
4. The bidder quotation should clearly indicate the validity period.
5. Quotations must be fully completed in all respect and it is strictly essential.
6. Please confirm that your banking details are still the same. If these have changed, please submit a new application form with a bank stamp.
7. Practice note for Financial Management No. 3 of 2006 (Amendment 4 of 2010) Paragraph 3.2 (b) & (c)
  - The Accounting Officer/ Authority must settle all payments due to creditors within 30 days from receipts of an invoice unless determined otherwise in a contract or other agreement.
  - The Accounting Officer/ Authority must make no payments no earlier than necessary, avoid prepayments for goods and services unless required by contractual arrangements and accept discounts to effect early payments.
8. Quotations are to be evaluated in accordance with new Preferential Procurement Policy frame works that are promulgated by National Treasury and KwaZulu – Natal Provincial Treasury.

9. The 80/20 preference point system to be used for all procurement up to a R 50 000 000.00 (VAT included)

**NB: Please provide the CSD supplier number which is on the Treasury letter head. Failure to comply you will be automatically be disqualified.**

**NB: Please confirm the availability of stock and the delivery date when submitting the quotation.**

SUB TOTAL:.....

VAT:.....

TOTAL:.....

Name of Company.....

Authorized Signature.....

Name of Representative.....

Designation.....

Date.....

CSD NO.....

COMPANY STAMP

## Specification Sheet

The trailer is to be collected from the KZNSB Kingsburgh base in Winklespruit.

- Trailer to be completely sandblasted and clean of paint.
- Refer to attached diagram.
- Spec 1- Manufacture two 3.5m keel roller tracks using 76mm x38mm x5mm channel iron which will take six (6) Hitchup rollers no.5 (24mm hole, 167mm wide, 134mm diameter). The new roller tracks must be able to bolt onto existing trailer with brackets and all holes to be drilled before galvanizing.
- Spec 2- Fit 2x new keel roller brackets at rear of trailer using 90mm x10mm flat bar with holes (24mm) for keel roller. This roller should sit lower than the keel roller track.
- Spec 3- Weld in boxed 76mm x38mm x5mm channel and brace sufficiently for V-block. Drill holes to bolt in V-block.
- Spec 4- Brace back V of the trailer using 90mm x10mm flat bar.
- Spec 5- Supply and fit two (2) 100mm x50mm x1300mm hard wood bearers.
- Spec 6- Weld and fit 50mm x10mm brackets for docking boards. Docking boards should be 100mm x50mm x1300mm hardwood and must be fitted with stainless steel bolts and nuts.
- Replace 2x pulley wheels.
- The complete trailer needs to be **hot dipped galvanized.**
- All bolts, nuts and washers must be replaced with **316 stainless steel.**
- The trailer must be reassembled and delivered to Kingsburgh base where a boat will be loaded to check workmanship.

