



**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE INTERNAL AUDIT SERVICES AND  
RISK MANAGEMENT SERVICES FOR THE KWAZULU-NATAL SHARKS BOARD MARITIME CENTRE  
OF EXCELLENCE**

**Notification of Tender**

The KwaZulu-Natal Sharks Board Maritime Centre of Excellence invites tenders for the following:

<b>Description</b>	<b>Tender No.</b>	<b>Compulsory Briefing Date</b>	<b>Tender Date</b>	<b>Closing</b>	<b>Tender Closing Time</b>
Internal Audit Services and Risk Management Services for a period of three (3) years.  <b>Evaluation will be on functionality and 80/20-point system.</b>	ZNT20/21KZNSB03	03 Feb 2021	12 February 2021		11h00

- A compulsory briefing session with the representatives of the KwaZulu-Natal Sharks Board will take place at the Board Room, 1a Herrwood Drive uMhlanga Rocks at 11:00 am.
- Copy of company registration certificate.
- Accreditation of the team of internal auditors assigned to this project by the Institute of Internal Auditors South Africa (IIASA). (**NB:** the accreditation certificates must be valid and certified).
- Proof of banking details
- Completed SBD forms
- All Supply Chain Management inquiries must be addressed to Mr S. Mzelemu on 031 566 0422 E-mail: [mzelemu@shark.co.za](mailto:mzelemu@shark.co.za) and all Technical queries to Ms M. Makhaye on 031 566 0400 E-mail: [mathato@shark.co.za](mailto:mathato@shark.co.za).
- Telegraphic, telephonic, telex, facsimile and late tenders will not be accepted.

No.	Standard	COMPONENT	POINTS
1	<b>Industry Knowledge &amp; Resources</b>	<p>Previous experience in the field of Public Audit, Internal Audit and Risk with extensive knowledge of PFMA, Treasury Regulations. – on the assignment. CV(s) of Internal Audit and Risk team with appropriate qualifications to be attached to tender proposal.</p> <p>a) <b>Partner = 10 points (maximum).</b></p> <p>i. <b>Partner</b> with more than or equal to 10 years’ post article experience = <b>10 points.</b></p> <p>ii. <b>Partner</b> with more than or equal to 7 years but less than 10 years’ post article experience = <b>5 points.</b></p> <p>b) <b>Specialist (IT) = 5 points (maximum).</b></p> <p>i. <b>Specialist (IT)</b> with more than or equal to 5 years’ post article experience = <b>5 points.</b></p> <p>ii. <b>Specialist (IT)</b> with more than or equal to 3 years but less than 5 years’ post article experience = <b>3 points.</b></p> <p>c) <b>Risk Management Specialist = 5 points (maximum).</b></p> <p>i. <b>Risk Management Specialist</b> with more than or equal to 5 years’ post article experience = <b>5 points.</b></p> <p>ii. <b>Risk Management Specialist</b> with more than or equal to 3 years but less than 5 years’ post article experience = <b>3 points</b></p> <p>d) <b>Internal Auditors) = 10 points (maximum)</b></p> <p>i. <b>Internal Auditors</b> with more than or equal to 5 years’ post article experience (Minimum of three CV’s will be evaluated) = <b>10 points</b></p> <p>ii. <b>Internal Auditors</b> with more than or equal to 3 years but less than 5 years’ post article experience (Minimum of three CV’s will be evaluated) = <b>5 points</b></p> <p>e) <b>Manager/Supervisor = 20 points (maximum).</b></p> <p>i. <b>Manager/Supervisor</b> with more than or equal to 7 years’ post article experience (Minimum of two CV’s will be evaluated) = <b>20 points</b></p> <p>ii. <b>Manager/Supervisor</b> with more than or equal to 5 years but less than 7 years’ post article experience (Minimum of two CV’s will be evaluated) = <b>10 points</b></p>	<b>50</b>
2	<b>Performance standards</b>	<p>Quality assurance tools of the tenderer. Tenderers must submit the following below with their proposals:</p> <p>Audit methodology which has undergone Quality Assurance by IIA and Risk Management framework = <b>20 points</b></p> <p>Audit methodology which has not undergone Quality Assurance by IIA and Risk Management framework = <b>10 points</b></p>	<b>20</b>
3	<b>Accreditation</b>	Accreditation of the team of Internal auditors assigned to this project with the Institute of Internal Auditors. Proof of accreditation to be submitted.	<b>15</b>

		Registration with (IIA, SAICA, ACFE, IRMSA & ISACA) = <b>15 points</b>	
		Registration with (IIA, SAICA and ISACA) = <b>9 points</b>	
		Registration with (IIA and SAICA) = <b>6 points</b>	
4	<b>References</b>	Capacity to provide internal audit services and risk services. Bidders are required to provide a list of references of public sector experience with contact details. (attach reference letters, not a list)	<b>15</b>
		2 Reference provided = <b>3 Points</b>	
		3 References provided = <b>5 Points</b>	
		4 References provided = <b>10 Points</b>	
		5 References provided = <b>15 Points</b>	
	<b>TOTAL</b>		<b>100</b>

- A bidder that scores less than **(70%) of the 100** points allocated in respect of "functionality" will be regarded as submitting a non-responsive bid and will be disqualified and therefore will not be considered for the last phase of evaluation, where the successful bidders will be scored on price and BBBEE status.
- **Bids Documents Available at KwaZulu – Natal Sharks Board, 1a Herrwood Drive, Umhlanga.**
- **Submission of Bids: Sealed envelopes clearly marked with the relevant bid number, Closing date and time and Bidders name must be deposited into the bid box at the Sharks Board premises at the Ground Floor, 1a Herrwood Drive Mhlanga, 4320.**
- **NB: A non – refundable deposit of R300.00 for the tender document is payable into KwaZulu – Natal Sharks Board bank account as mentioned below with reference “Tender”. The tender document will be available 28 January 2021 and may be collected upon producing proof of payment (deposit slip: no cash will be accepted)**
- **The Banking details are as follows: Bank: ABSA, Account Number 1012341080, Account Holder: KZN Sharks Board, Branch: La Lucia Ridge.**
- **An original valid Tax Clearance Certificate with Pin, original valid B-BBEE Status Level Verification Certificate/Sworn Affidavit, registration with NT Central Supplier Database, and 1 original and four (4) copies of bound proposal must be submitted with the bid.**
- **NB: Tender documents won't be issued/collected on the briefing day.**